



### **Welcome/Welcome Back**

On behalf of Larkhall Academy we would like to extend a warm welcome to all students and their families as we begin another new and exciting school year! It is great to see so many eager and excited faces and we extend a special welcome to all new families who have joined our school community. We look forward to working with all students and families throughout the school year. Together, we can ensure the best educational opportunities for all students.

### **Curriculum Night**

Our curriculum night is scheduled for Tuesday, September 18th at 7:00 p.m. We will meet in the Gym for a short general information session then parents and guardians are invited to go to your child's classroom to discuss grade level academic programs and curriculum as well as classroom routines and expectations. This night provides you the wonderful opportunity to meet your child's teacher as well as all members of our school community. We look forward to seeing you.

### **Dismissal Procedures.**

A memo was sent home with your child detailing our regular dismissal procedures. Please make sure you take some time to review it. The purpose is to make for a smoother and safer dismissal for students.

### **Early Morning Drop Offs**

Unless arrangements have been made to escort your child to his/her locker or class, please make sure you drop them off in the entrance areas. At this time of year, students can independently get ready for class and if assistance is needed, the teacher can assist. It is only if a meeting has taken place and special arrangements made that a parent would be permitted to escort their child to their locker or classroom in the morning.

### **Student Data Sheets**

Student data sheets have a different format this year, but contain all the same information as in

previous years. We would appreciate it, if you can review the current data we have for your child and any information that needs to be changed and/or corrected please indicate. It is very important that you include an **emergency phone number** should we ever need to contact you. In the event of an emergency evacuation or school closure we need to follow the procedure outlined on this sheet.

### **Student Agenda**

The student agenda is a great tool for communication with home. Please look in it every night for teacher memos or notifications. The front section explains Larkhall expectations. We will review this section with our students. Please support the school in our initiative of providing a Safe and Caring learning environment.

### **School Messenger**

The School Messenger Communication system is a valuable system in delivering messages and notifications to parents in a timely and efficient manner. This service is particularly helpful for situations such as unscheduled school closures due to weather or electrical failure. To assist with this process, it is essential that we have accurate and updated information regarding home contact and emergency numbers. Please notify the office immediately if you have changed address or telephone numbers throughout the year.

### **Website**

Information concerning the school, upcoming events, links to resources, etc is published on our website at <http://www.larkhallacademy.com>.

We are currently in the process of creating a new website and moving to a new NLESD server. This should be ready to launch by late September.

### **Larkhall App**

Our Larkhall App is another way to share information with you. It is available for Apple, Android, and Amazon phones and tablets. To get the Larkhall Academy Mobile app you can visit either the Apple App Store, the Google Play Store, or the Amazon Fire Store and search "Larkhall Academy." . After the App downloads, open it and click **Allow** when asked, and then click 'Notify Me' and then 'Ok.

## Twitter

Larkhall Academy is on Twitter! Please follow us @LarkhallAcademy for updates

## School Hours

Please note the timetable for the upcoming year is as follows:

8:30 Doors open, supervision begins  
8:45 Classes begin  
10:15 Recess  
10:30 Classes resume  
12:00 Lunch  
12:55 Afternoon classes begin  
2:55 Dismissal

## Door Security

Parents / guardians and visitors to our school should use the main office entrance. This door will be locked during the school day and you are kindly asked to ring the doorbell, identify yourself and you will be buzzed in. For safety reasons, it is important that we are aware of visitors in our school at all times. Parents and visitors are not permitted in the classroom areas unless permission is given by the office.

## Parking

Always be conscious while driving in this area especially when busses are off loading the children. Parents who drop off and pick up children are asked not to park right in front of the school on the road as you will be ticketed. Parking is very limited. Furthermore, we kindly ask that you not block off the staff parking area. This can cause a safety hazard as well as congestion in the mornings.

## Smoke –Free Grounds

Please take note of our signage that is posted on the front of the school. We are a designated smoke free school area. Therefore there should be no smoking in or around the school property. We thank you for “butting out” before you come onto school grounds.

## Physical Education

We would like to remind students to check their calendars for Physical Education Days. Students are encouraged to wear proper attire on these days, i.e. sneakers, t-shirt and shorts/track pants. Thank-you for your cooperation.

## Nutrition policy

Please note that the Newfoundland English School District has a Nutrition Policy that encourages students to eat healthy and bring snacks that are appropriate and nutritious to school. Please take the time to discuss with your child healthy choices for recess and lunch. Refrain from sending fizzy pop, potato chips, chocolate bars etc. during the school day.

## Allergy ALERT

Please take note that we have a number of students who have severe life threatening allergies in our school. Parents are requested not to send the following items to school: **Nuts, Peanut butter, (Including Wow Butter) Eggs, Seafood.** Contact with these items may result in a severe allergic reaction requiring immediate medical attention. We thank you for your support.

***We ask that you do not send in food treats for an entire class due to the many allergies in our school.***

## Medical Concern

We have students who could have a fatal reaction if they come in contact with the chickenpox virus, fifth disease and any other contagious diseases. Stomach bugs and cold are not a concern. **PLEASE CONTACT THE OFFICE IF ANY SUCH DISEASES ARE SUSPECTED. EVEN IF YOU DO NOT HAVE A DIAGNOSIS LET US KNOW.**

## SCENT AWARE

We also have a number of students and staff who have allergic reactions to scented products. We ask you to please refrain from using perfumes and cologne when visiting the school.

## Student Medications

Medication is administered at the school **only when absolutely necessary**. If at all possible, we ask that parents administer medicine at home and avoid bringing it to school.

Medication may only be administered from the office with the signed consent of parents and medical professionals. Non-prescription drugs should not be sent to school.

Please alert your child's teacher as soon as possible if your child has any serious medical conditions or life threatening allergies. (There is also a place for this data on the student information sheet.) Where necessary, a medical alert form will be sent home for parents to complete.

### **Recycling**

If you would like to contribute your recyclables to our school we have a program set for every **Tuesday**.(Note the change for this year) Students who pass in recycling will have their names submitted for special prize draws. Please ensure you remove caps and straws from the containers. Thank you to our parent community for your past support.

### **Telephone messages:**

To ensure your child receives appropriate instruction in all subject areas we try to avoid interruptions to the classroom throughout the school day with phone messages. Please discuss with your child after school arrangements before they come to school. Ms. Snelgrove cannot keep up with the phone messages to all classrooms at dismissal times. Unless emergency changes occur in after school transportation, we will not be able to take messages. Your cooperation with this matter would be greatly appreciated.

### **Student Belongings**

Each year we accumulate a large number of items in our Lost and Found and a great percentage of these are never claimed. Most families have spent a considerable amount of money to get their children ready for the new school year. In order to protect against loss of sneakers, clothes, lunch bags, school bags etc...you are urged to write your child's name with a permanent marker on all of these items so if retrieved it can be easily returned to the children. As well we do not encourage students to bring electronic devices or expensive toys to school as these often go missing and this can be very upsetting for the child as well as very costly to you. Electronics are not allowed to be used by students during school hours, unless permission is given by a teacher.

### **Volunteers**

We are in need of volunteers to assist in many ongoing programs here at Larkhall. If you have an

hour to spare any time during the day we would certainly appreciate your assistance. Also, if you intend to volunteer (at any time this year) at Larkhall Academy you need to contact the office and complete volunteer forms including a code of conduct. Please try your best to do this early on throughout the school year.

### **Larkhall Staff**

We would like to take this opportunity to introduce and welcome our staff members for the coming year:

Kindergarten – Ms. Wight & Ms. Breen (replacing Ms. MacInnis)

Grade 1 – Ms. Stewart Batten (replacing Ms. Ings) & Ms. Hearn

Grade 2 – Ms. Allured, Ms. Molloy & Ms. Rose

Grade 3 – Ms. Marnell & Ms. Meehan (replacing Ms. Coady)

Grade 4 –Ms.Power-Blackmore & Ms. Fleming

Grade 5 – Ms. White & Mr. Kennedy

Instructional Resource Teachers – Ms.

Power-Howell, Ms. Turner, Mr. Halliday, Ms. Castella, Mr. Fitzgerald.

Phys. Ed. – Ms. Keeping

Learning Resource Teacher - Ms. Keeping

Music/Band: Ms. Lee

Guidance – Ms. Castella

SLP – Ms. Clarke

Secretary – Ms. Snelgrove

Student Assistants – Mr. Noseworthy, Ms. Howlett,

Ms. Feltham, Ms. Pearl, & Ms. Sheppard

Maintenance Custodian – Mr. Victory

Evening Custodian – Mr. Davis

Evening Cleaner – Mr. Butt

School Lunch - Mr. Douglas

MUN Interns - Maggie Norman, Meaghan Jeans & Kelsey Keeping

Assistant Principal – Mr. Fitzgerald

Principal – Mr. Durdle

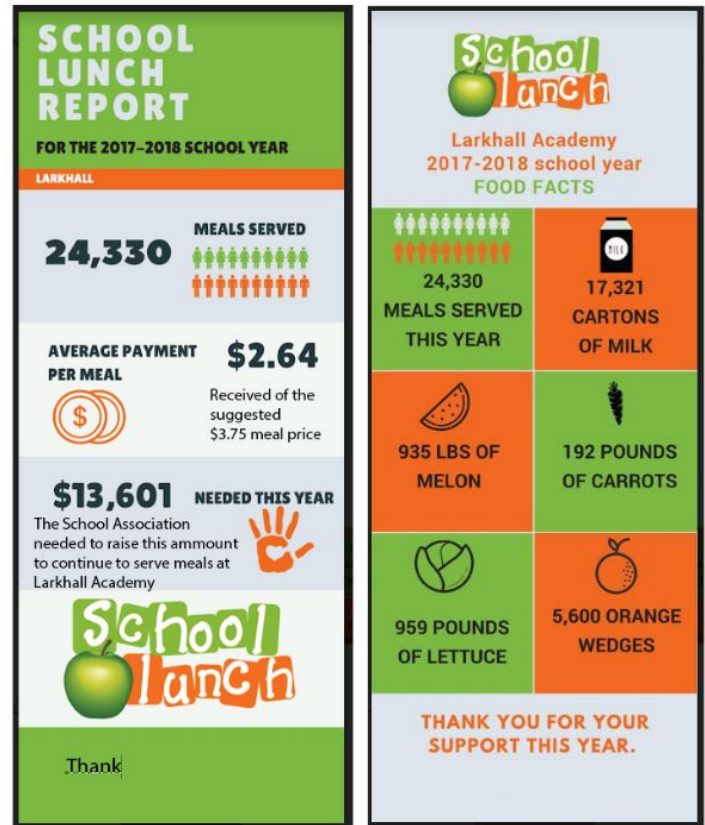
### **Professional Development Day**

Larkhall will be closed on Monday, September 24th for a Professional Learning Day. When students return on Tuesday, September 25th, it will be Day 1 on the schedule.

## 2017-2018 School Lunch Report for Larkhall Quick Facts

### Important Dates to Remember for 2018-2019

September 4 - Administration Day  
 September 5 - School Reopens/Students  
 September 18- Curriculum Night  
 September 24- PD Day  
 September 29- Fall Fair  
 October 8 - Thanksgiving Day  
 October 11- Picture Day  
 October 22-26- Scholastic Book Fair  
 November 9 - Mid Fall Break  
 November 12 - Remembrance Day  
 December 21 - Last Day Prior to Christmas  
 January 7 - School Reopens  
 April 18 - Last Day of School - Easter  
 April 29 - School Reopens  
 May 20 - Victoria Day  
 June 27 - Last Day for Students  
 June 28 - Administration Day  
**\*Other dates will be communicated via our monthly newsletters for upcoming PDs, events, assemblies etc\***



### School Lunch Association Program

We are delighted to once again partner with the School Lunch Association for hot lunch service at Larkhall Academy Monday – Friday of each week.

All parents need to register for the SLA program, in order to participate. Parents can register online at [www.schoolslunch.ca](http://www.schoolslunch.ca) or you can print out a copy of the form and drop it back to the office.

Sept/Oct Meals - Ordering starts Sept 6th deadline is Sept 12th. First meal service is Wednesday, Sept 26th.

All updates, notices, and deadlines are posted on their social media pages. If you have any questions contact them at 754-5323 or via email at [sla@schoolslunch.ca](mailto:sla@schoolslunch.ca)

All students will have to pack a lunch until then.

When placing your order we encourage you to review the menu with your child and make sure he / she likes the menu offering for each day. This will save you money and reduce the amount of food that is wasted. By reviewing the monthly menu you can make sure you have a lunch packed for those days your child does not like what is being served.

**Reminder:**  
**Please return Student Data Forms with any necessary revisions as we would like to update our school database as soon as possible.**

**Best Wishes for a  
 Successful  
 2018 – 2019  
 School year!**